

**PGDP Citizens Advisory Board
Executive Committee
Meeting Summary
March 25, 2008 * CAB Office**

CAB Members Present: Allen Burnett, Chair
Judy Clayton
Bobby Lee
Jim Smart

DOE Representatives Present: Mitch Hicks
Reinhard Knerr (via teleconference)

DOE-related employees present: Yvette Cantrell (via teleconference)

Support Staff Present: Kim Crenshaw
Eric Roberts
Elizabeth Trawick

The meeting was called to order at 4 p.m.

Overview of March Board Meeting

Burnett inquired about the regulations for decontamination of materials that have been in radiological areas due to 42 motors being sent to the Nevada Test Site (NTS) for disposal. Hicks said volumetric contamination cannot be released; it must be disposed unless certain requirements are met. Burnett requested the requirements on free release and controlled release to U. S. Department of Energy (DOE) and to the public and the documentation that required the motors to be sent to NTS instead of recycling. The Board may have an additional recommendation on recyclable material.

Chairs Meeting Templates

The top three issues selected by the Board for the Spring Chairs Meeting are long term strategy for disposal of recyclable materials, C-400 area groundwater remediation and proposed waste disposal options. Staff will draft the templates and send to the Executive Committee for comments. The templates must be sent to Headquarters (HQ) by March 28.

CAB Comments on Public Involvement in the CERCLA Waste Disposal Alternatives Evaluation

Knerr encouraged Board comments on the Waste Disposal Options. Burnett will draft a recommendation incorporating the specific recommendations from the Board on public involvement for the waste disposal options prior to the April Working Session.

Quorum/Operating Procedures

The committee questioned whether the Board could meet even though quorum was not met. The Operating Procedures state that a quorum of the Board must be present in order to conduct meetings and/or transact business.

EM Budget and Impacts on Remediation

The Fiscal Year (FY) 2010 DOE Environmental Management Budget Development presentation was helpful but to provide a recommendation to Headquarters, additional education is needed. Burnett requested a breakdown of the enforceable commitments in the Integrated Priority List. Knerr said according to HQ guidance if there is a deviation of funds to the Fiscal Year 2010 budget, HQ would like to know what work the CAB would delay or accelerate as a risk perspective. Lee requested the ranking of the enforceable commitments from high to low from one year to the next. Knerr said that could be provided.

Recruitment/Public Outreach

Joe Tarantino, Paducah Remediation Services (PRS), is gathering information on the public broadcasting system for DOE/Contractor/CAB involvement.

Roberts has created fact sheets, timelines and cost impacts for Bill Murphie's approval for Educators Day and Earth Day. Knerr said he will schedule some time with Murphie to review the information. Once approval is received, staff will move forward with the planning.

www.ilistPaducah.com is a Website that has recently been established catering to individuals that are very involved in the community. This site can be used for advertising and recruitment for \$50 a month sponsorship fee and can include a link to the CAB Website and list of all meetings of the Board. The website is mailed out to a subscription list of 4000 people weekly with current events. The committee requested that staff move ahead with the sponsorship.

PRS will be sponsoring the June Chamber of Commerce breakfast where Knerr will present the State of the Site Address. The CAB hopes to provide an exhibit booth for recruitment.

CAB Budget Status

The Board is budgeted \$11,500 for travel and that includes EHI travel to Board meetings. Burnett requested that EHI travel be split out from Board travel and rollover funds from last fiscal year be added to the budget. He asked that the updated budget be available at the April Executive Committee meeting.

Other

Jennifer Tufts, Environmental Protection Agency (EPA), will be filling in for David Williams until a replacement can be named. Tufts is not available on Thursdays and will be unable to attend Board meetings. The Board can consider changing the meeting to Tuesday for EPA participation. The move to Tuesdays would require an amendment to the operating procedures. Staff will send an email for discussion at the April Working Session.

The April Executive Committee meeting will be scheduled for April 29 at 4 p.m.

Next Month's Agenda

- Overview April Working Session
- Chairs Meeting Overview
- Potential Recommendations
- EM Budget/CAB Budget Status
- Recruitment/Public Outreach
- Next Month's Agenda

The meeting adjourned at 6 p.m.

Action Items

1. DOE will provide regulations for free release and controlled release to DOE and to the public and the documentation that required motors to be sent to NTS.
2. Staff will draft the Chairs Meeting templates, send to the Executive Committee for comments and submit to HQ on March 28. *Closed 3/28/08.*
3. Staff will provide sponsorship information to *ilist Paducah*. *Closed, 4/1/08*
4. EHI travel will be split out from Board travel and rollover funds from last fiscal year will be added to the CAB budget.
5. Staff will send an email regarding the change of Board meetings to Tuesday for EPA participation. *Closed, 3/26/08.*