

**PGDP Citizens Advisory Board  
Executive Committee  
Meeting Summary  
March 6, 2008 \* CAB Office**

**CAB Members Present:** Allen Burnett, Chair  
Judy Clayton  
Don Swearingen

**DOE Representatives Present:** Mitch Hicks  
Reinhard Knerr

**Support Staff Present:** Kim Crenshaw  
Eric Roberts

The meeting was called to order at 4 p.m.

**DOE Response to Recommendations**

The U. S. Department of Energy (DOE) provided a response to the Citizens Advisory Board (CAB) recommendation regarding signs to meet the Human Health Environmental Indicator, however, the response does not specify when the signs will be posted. Knerr said DOE will post the signs and receive a “Yes” documenting that humans are not currently being exposed to unacceptable levels of contamination when all of the conditions established by the Kentucky Department of Environmental Protection are met. The committee may draft an additional recommendation for production and placement of the signs prior to all conditions being met.

DOE provided a response to the CAB’s recommendation on the solicitation for disposition of the nickel at the Paducah site. The committee did not feel that all of the points in their recommendation had been addressed. Paducah, Oak Ridge and DOE Headquarters are working together to develop a disposition plan prior to issuing a solicitation. All points in the recommendation cannot be addressed until the disposition plan is approved. Headquarters reviewed the CAB recommendation and local DOE is aggressively pursuing disposition of the nickel to benefit the community.

**February Project Update Presentation**

DOE will be presenting an updated version of the project presentation at the March Board meeting. Burnett asked if there was a way to track the lengths of the cleanup projects starting at initiation to final accomplishment. Knerr said the projects can be tracked through a series of documents. DOE schedules the projects to prevent layoffs from one project to the next. Knerr asked for suggestions for future presentations.

**Recruitment/Public Outreach**

Roberts has created fact sheets, timelines and cost impacts for Bill Murphie’s approval for Educators Day and Earth Day. May 8 is the tentative date for Earth Day. Educators Day will take place in late April or early May and will involve a site tour, discussion of the projects and inform the teachers how this information can be used in their curriculum. Once approval is received, staff will move forward with the planning. Knerr requested that staff contact the contracting officer to see if funds can be made available for education outreach support or check on a grant where the CAB can help with that task.

[www.ilstPaducah.com](http://www.ilstPaducah.com) is a Website that has recently been established catering to individuals that are very involved in the community. This site can be used for advertising and recruitment for \$50 a month sponsorship fee and can include a link to the CAB Website and list of all meetings of the Board. The website is mailed out to a subscription list weekly with current events. Staff will research the size of the subscription list and check to see if there is a way to track the hits on the CAB Website from the *ilst* Website and other details for approval at the March Board meeting.

Paducah Remediation Services will be sponsoring the June Chamber of Commerce breakfast where Knerr will present the State of the Site Address. The CAB hopes to provide an exhibit booth for recruitment. Knerr suggested thumb drives for a giveaway and said DOE would provide project update sheets for distribution. Burnett asked that an invitation be extended to all CAB members.

The staff is working with DOE on press releases to highlight accomplishments of the Board and provide public awareness.

### **Chairs Meeting Templates**

Potential topics for the Paducah top three issues at the Hanford Chairs Meeting:

- Proposed CERCLA Waste Disposal Options
- Nickel Solicitation
- Timeliness of DOE Projects
- C-400 Project Electric Resistance Heating

The Board will discuss additional suggestions at the Working Session. The templates are due to Headquarters by March 28 so the templates must be approved by the Board at the March 20 Board meeting.

### **CAB Budget Status**

The Board is budgeted \$11,500 for travel and that includes EHI travel to Board meetings. The committee would like to limit that use in order for additional members to travel to Chairs meetings and view the other sites across the complex. Burnett requested that the staff verify that EHI travel should be incorporated in the travel line instead of the administrative support line, in an effort to split out Board travel from support travel. DOE must send the contracting officer an email before rollover funds from last fiscal year can be added to the budget.

Knerr requested that the committee submit a list of questions on the EM Budget for discussion at the Executive Committee meeting later this month.

### **Next Month's Agenda**

- Overview March Board Meeting
- Overview of EM Budget and Impacts on Remediation Projects
- Recruitment/Public Outreach
- CAB Budget Status
- Next Month's Agenda

The meeting adjourned at 5:15 p.m.

### **Action Items**

1. The committee will provide DOE with suggestions for future Board presentations.
2. Hicks will contact the DOE contracting office to see if funds can be made available for education outreach support and research grants.
3. Staff will research the size of the *ilist Paducah* subscription list and check to see if there is a way to track the hits on the CAB Website from the *ilist* Website. *Closed, 3/19/08.*
4. Staff will verify whether EHI travel should be incorporated in the travel line instead of the administrative support line on the budget, to track Board travel separate from support travel.
5. DOE will send the contracting officer verification that rollover funds from last fiscal year should be added to the budget.
6. The committee will send a list of questions to DOE on the EM Budget for discussion at the next Executive Committee meeting.