

**PGDP Citizens Advisory Board
Executive Committee
Meeting Summary
May 20, 2008 * CAB Office**

CAB Members Present: Judy Clayton
Bobby Lee
Jim Smart
Don Swearingen

DOE Representatives Present: Reinhard Knerr
Rob Seifert

DOE-related employees present: Yvette Cantrell (via teleconference)

Support Staff Present: Kim Crenshaw
Eric Roberts

The meeting was called to order at 4 p.m.

June Working Session Agenda

The Executive Committee approved the tentative June Working Session agenda to include short briefings on the (1) radiological surveys and (2) the June senior manager meeting; in addition, briefings and discussion periods for (3) Trichloroethylene Degradation and (4) path forward for public involvement in waste disposal options are planned. The U.S. Department of Energy (DOE) agreed to prepare and distribute a fact sheet to the Citizens Advisory Board (CAB) on radiological surveys one week prior to the working session. The Data Warehouse training will be rescheduled for CAB members that are interested. Board members are asked to review the Data Warehouse and submit questions to staff to be addressed in the training session.

DOE Deliverables

DOE provided a Fiscal Year (FY) 2010 Integrated Priority List (IPL) ranking of priorities. Lee requested the ranking of priorities for FY08 and FY09 be included to help indicate a trend. Knerr suggested that categories identifying the IPL such as those with enforceable milestones would help the CAB understand the risk ranking of the projects as they relate to budgeting. For example, if budget shortfalls occur, the CAB would provide feedback to DOE on those projects affected by the shortfall. The time period for CAB input on the budget will be added to the work plan.

The fact sheet on evaluating recycling options will be distributed to the CAB once Allen Burnett's comments are incorporated. Seifert suggested an overview of DOE recycling policies and procedures be written and distributed to the CAB.

The draft Scoping Survey Plan for radiological flyover and walkover will be distributed to the CAB for review.

Retreat Options

Staff recommended that the Annual Planning Retreat be held in Oak Ridge along with a tour of the CERCLA cell and American Museum of Science and Energy on the first or second weekend in August. Staff will poll the Board for a commitment on attendance.

Potential Recommendations

John Russell was asked to draft a recommendation on recycling potential at the site after discussion on the Lay Down Yard recommendation at the CAB meeting last Thursday. Clayton suggested that the two issues be separate recommendations. Lee commented that context for recommendations need to be given before they are presented to the full CAB. She also stated that recent recommendations appear to be “micro-managing” tasks rather than CAB suggestions on DOE management policy. Knerr recommended that the CAB be specific in their recommendations to better understand the CAB’s requests to DOE. Due to time constraints at the next working session meeting, DOE will prepare and distribute a recycling fact sheet and ask if CAB members are interested in having an additional meeting prior to the working session specifically for the recycling discussion.

Clayton presented the recommendation entitled “Goals for Public Participation Waste Disposal Options” and stated that the Assistant Secretary for Environmental Management, James Rispoli, has asked the CAB for help to improve DOE communication to stakeholders and the public. Lee stated that the title was confusing it with a previous recommendation. The recommendation was renamed “Path to Increase Participation in Waste Disposal Option Decisions” and will be distributed to CAB members for review and comment.

Lee presented the recommendation “Future Remediation of the Southwest Plume”. Smart suggested that it might relate to the scheduled TCE Degradation presentation, thus should be reviewed and edited. Staff will send the recommendation draft to CAB members.

EM Budget/CAB Budget Status

EHI will incorporate the 2007 rollover money after discussion with the contracting officer. The money should be included in the June budget.

Recruitment/Public Outreach

Paducah Remediation Services will be sponsoring the June Chamber of Commerce breakfast where Knerr will present the State of the Site Address. The CAB will provide an exhibit booth for recruitment. An email has been sent out for interest in attendance. Knerr asked the members to contact him if there are any points that they feel should be included in his presentation to the Chamber. Lee suggested that Knerr mention the changes in DOE representation and Board members to deter the negative image that has been associated with the CAB.

Seifert is willing to work with the CAB to develop a target list of potential members for recruitment. Knerr suggested that the Committee review the diversity expectations that DOE has established and implement actions to reach those categories of individuals.

Scenario Planning

Lee presented a proposal for the CAB to initiate Scenario Planning for Potential Future Uses of the Site. This would involve the CAB discussing and preparing future site use narratives, and discussing these scenarios with viable stakeholders. CAB members were agreeable to this proposal, and Knerr asked staff to locate trainers in scenario planning facilitation.

The meeting adjourned at 6:00 p.m.

Action Items

1. Schedule Data Warehouse training for interested Board members.
2. Board members will review the Data Warehouse and submit questions to staff to be addressed in the training session.
3. DOE will prepare a fact sheet on radiological surveys and distribute to the CAB one week prior to the working session.
4. DOE will prepare the ranking of priorities indicated in the IPL for FY08 and FY09 and categorize based on enforceable milestones and other considerations for June Executive Committee meeting.
5. DOE will distribute the fact sheet on evaluating recycling options to the CAB once Allen Burnett's comments are incorporated. This will include DOE recycling policies and procedures. *Closed, 6/19/08.*
6. Distribute the Scoping Survey Plan for radiological surveys to the CAB. *Closed, 5/21/08.*
7. Staff will poll the Board for a commitment on attendance to the Annual Planning Retreat in Oak Ridge to tour the CERCLA cell and American Museum of Science and Energy on the first or second weekend in August.
8. Staff will email the CAB to schedule an additional meeting to discuss the recycling evaluation. *Closed, 5/22/08.*
9. Staff will distribute the expanded recommendation titled "Path to Increase Public Participation in Waste Disposal Option Decisions" for review and comment. *Closed, 5/22/08.*
10. Staff will distribute the recommendation titled "Future Remediation of the Southwest Plume" for review and comment. *Closed, 5/22/08.*
11. DOE will research training and facilitation for scenario planning.