

**PGDP Citizens Advisory Board  
Executive Committee  
Meeting Summary  
September 25, 2008 \* CAB Office**

**CAB Members Present:** Allen Burnett  
Judy Clayton  
Bobby Lee  
Jim Smart

**DOE Representatives Present:** Rob Seifert

**Support Staff Present:** Kim Crenshaw  
Eric Roberts

The meeting was called to order at 4 p.m.

**Facilitation**

The facilitation contract will expire at the end of September. The Executive Committee agreed that Roberts will facilitate the meetings up to the Administrative Issues portion of the agenda and the Board Chair will facilitate the remainder of the meeting. Other facilitators will be sought to participate in committee meetings.

**October Board Meeting**

The Committee decided that the October Board meeting should include the same agenda topics from the September Board meeting. The following topics will be added to the October meeting agenda:

- Status of the Waste Disposal Options public meeting and how the Citizens Advisory Board (CAB) can be involved
- Review of Bioremediation projects at other U.S. Department of Energy (DOE) complexes
- Tabulate trends and uncertainties for Scenario Planning

During the Federal Coordinator Comments at the October Board meeting, Seifert will update the Board on DOE responses to CAB recommendations and to public questions pertaining to cylinder wash sludge drums. These responses are located on the CAB website.

Burnett suggested that the CAB track the actions of the implementation of recommendations. Once these actions are completed, DOE should mention the accomplishment during the meeting.

**Recommendations**

The Survey Scoping Plan recommendation will be considered for approval at the October Board meeting. Burnett asked if DOE has decided to go ahead with the Flyover Survey and if Paducah Remediation Services (PRS) and the United States Enrichment Corporation (USEC) had been asked to modify their safety documentation. Seifert will provide an answer to the committee.

Seifert said the outstanding recommendation responses should be provided to the CAB by the October Board meeting.

Burnett requested that DOE issue a letter to the CAB if a recommendation response would be delayed past two months. Seifert said the status of the response actions could be incorporated into the Federal Coordinator Comments portion of the agenda.

The Committee reviewed the recommendation development process that was suggested by DOE Headquarters. Lee said the current problem is that staff does not receive responses from other CAB members when the recommendation is sent out for review and suggested that the process include:

- Two CAB members sponsor a recommendation or the Subcommittee Chair review the recommendation before it is submitted to the Executive Committee. The Subcommittee Chair or the two sponsors are expected to have reviewed and edited the background information and the wording of the recommendation.
- The Executive Committee review the recommendation before it is submitted to the full CAB. Once edits by the Executive Committee are complete, the recommendation should be emailed to all CAB members prior to discussing at a CAB meeting.

Staff will revise the process and send to the Executive Committee for review.

### **CAB Work Plan**

The revised Work Plan will be considered for approval at the October Board meeting.

Staff will send Lee the uncertainties for Paducah that were listed in the Environmental Management (EM) Five-Year Review to be incorporated into the Scenario Planning presentation at the October Board Meeting.

Lee asked if DOE or CAB staff could attempt to identify someone to provide a 45 minute presentation at the Watershed Watch dinner in November on water issues at the Paducah Site.

### **Chairs Meeting Review**

At the Chairs Meeting in Washington DC, a letter was drafted to Rispoli to express appreciation for his support of the EM Site-Specific Advisory Board and all public involvement in the EM cleanup process during his tenure as Assistant Secretary. The letter will be considered for Lee's signature at the October Board meeting.

Roberts said the Boards were asked to work on two projects:

- What could be done near-term that could be completed in the next four years for EM1
- What could be done to shrink the footprint of the site

Roberts will assist Lee in presenting the Chairs Meeting Overview at the October meeting.

### **Recruitment/Public Outreach**

The Committee reviewed a membership application that was submitted to the Board.

### **Budget Status**

The Fiscal Year 2009 budget remains in continuing resolution so the budget request will be the same as last years request until the budget is approved.

## **Other**

Stephanie Brock and Rob Gresham will be the primary and secondary liaisons for the Radiation Health Branch.

Staff will poll the Board on interest in Data Warehouse training.

The meeting adjourned at 6 p.m.

## **Action Items**

1. Seifert will check to see if DOE has decided to go ahead with the Flyover Survey and if PRS and USEC had been asked to modify their safety documentation.
2. Staff will revise the recommendation development process and send to the Executive Committee for review.
3. Staff will send Lee the uncertainties for Paducah that were listed in the EM Five-Year Review.  
*Closed 9/30/08.*
4. DOE or CAB staff will attempt to identify someone to provide a 45 minute presentation at the Watershed Watch dinner in November on water issues at the Paducah Site.
5. Staff will poll the Board on interest in Data Warehouse training.